HERITAGE FAMILY TREE, Version 7.0

By Individual Software, Inc.

Adding a column to the Data Base to include the mother's surname

- 1. In the ADD INDIVIDUAL or EDIT INDIVIDUAL screen:
 - 1.1 Left click the MORE tab
 - **1.2** Enter the mothers surname in the MARRIED NAME FIELD
 - 1.3 SAVE record
- 2. Create a colum in the main NAME LIST screen [this needs to be done only once for each data base]:
 - 2.1 Right click the headings bar
 - 2.2 Choose MODIFY COLUMNS OR SORT ORDER
 - 2.3 In the AVAILABLE FIELDS screen choose MARRIED NAME
 - 2.4 Click the > arrow button to move the event to the SHOWN FIELD screen
 - 2.5 Use the up and down arrows to place the event MARRIED NAME column where you wish.
 - 2.6 Click OK

Name List Individu		-			
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UAR Sumame:	<u>G</u> iven Na	ames:		RIN: 1	Save
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SUAR Birth: 22 Jun 194	0 Place: La Habs	ana Habana Cuba		9	* <u>N</u> otes/
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A. Edit or Add Individual

Edit Individual	\mathbf{X}
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Individual More Contact	
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Cause of Death:	Cancel
Physical Description:	* <u>N</u> otes/ Sources
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	Map It
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B. Enter MARRIED NAME

Family Tree	e Heritage - J	uan Family Tree Family							_ 6
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Pedigree) Fami	Iy Name List Individual							
RIN	Title (Pre)	🔺 Name	Married Name	S	Event	Date	Place	N	Cont:
14		SUAREZ PARETS, Carmen	Parets	F	Birth	18 Jan 1943	Santa Clara, Las Villas, Cuba		A
13		SUAREZ PARETS, Jorge Javier	Parets	M	Birth	12 Oct 1941	Santa Clara, Las Villas, Cuba		A
1	Ing	SUAREZ PARETS, Juan Jose, Ing	Parets	М	Birth	22 Jun 1940	La Habana, Habana, Cuba	Х	A

C. Final or ModifiedData Base Screen

All colums are searcheable in either ascending or descending order.

Hint: Use COPY and PASTE to avoid mis-spellings.